State of Alaska (SOA) Online HAZCOM Course

EMAIL Announcement October 14, 2013

Please find the below information by AMHS Training Specialist, Amy Wilson, 9/24/2015

AMHS Vessel Crew Members: The State of Alaska (SOA) online Hazardous Communication (HAZCOM) course is recommended for AMHS vessel staff. However, all AMHS crew members are mandated to complete the AMHS "Basic Hazardous Communication Training (HCT)" Curriculum; it is the AMHS HAZCOM requirement. Since crew members complete this course, they are not required to take the SOA online HAZCOM course. That said, the online course is highly recommended and considered good refresher HAZCOM training.

About the AMHS HCT topic "In Sync with GHS": In Fall 2013, the AMHS HCT topic "In Sync with GHS" was added to the Basic HCT Curriculum. All AMHS crew members were required to complete the new topic within 60 days of reporting back to duty. (It was incorporated into the AMHS HCT Basic Curriculum for all crew members hired in the Spring of 2014.) At the same time, the SOA HAZCOM online course notice (email) was released to all SOA employees by the State Safety Officer. This caused some confusion as to what was actually required by AMHS vessel and ferry terminal staff.

The State online course was developed to meet the same regulatory requirements for all State employees that AMHS already meets for vessel and ferry terminal employees who complete (at the very least) the AMHS HCT Basic Curriculum. AMHS added the HCT Topic "In Sync with GHS" that covers updates to the HAZCOM Standard. Safety Data Sheets (SDS) replaces Material Safety Data Sheets (MSDS). Both SDS's and labeling on containers are enhanced with the Globally Harmonized System of Classification and Labeling of Chemicals or GHS.

SOA Online HAZCOM Course Certificate of Completion: Are <u>not</u> accepted in lieu of the "In Sync with GHS" quiz. While the SOA HAZCOM online course covers much of the same material, it is <u>not</u> accepted in place of the AMHS Basic HCT Program that includes the HCT GHS topic. Please refer to the AMHS Training Department memo dated October 14, 2013 Subject: "Updates to HCT/HAZCOM including GHS SDS for vessel and terminal employees" for more information. (The memo is posted on the AMHS Internal Resources website https://web.dot.state.ak.us/amhs/ops/memos.shtml.)

SOA Online HAZCOM Course Instructions: Please find the email copied below from the Mr. Daniel R. Monteleone, Statewide Safety, Security & Emergency Management Coordinator, introducing the SOA HAZCOM online course. This email includes instructions on how to access the course and frequently asked Questions. AMHS encourages all vessel crew members and ferry terminal staff to complete SOA HAZCOM online program as refresher training. All <u>AMHS Shore side Staff</u> (KCO/MEF) who have not completed HAZCOM training are to complete the State HAZCOM online course.

All DOT&PF Employees

The OSHA Hazard Communication Standard 29 CFR 1910.1200 – "Right to Know" went into effect in November 1985. Often this standard has been referred to as "HAZCOM." The purpose of HAZCOM is to ensure that information concerning hazards associated with the workplace get transmitted to all employees.

Over the years there have been a number of changes to the OSHA standards and HAZCOM has undergone a recent change as well. As you may have already heard, the changes to the HAZCOM standard have a required training completion date assigned by OSHA.

All DOT&PF employees are required to complete training on the changes to HAZCOM by December 1, 2013. There has been a good deal of information going around on the changes and many employees have completed the training already.   In order to make this as simple as possible, T2 has made the HAZCOM training available online. The online version should take you 30-45 mins to complete. Log-in information is provided below.

1. Log-in to the T2 web site http://dot.alaska.ecatts.com/do-login
2. Enter your Outlook e-mail username (example: jdoe)
3. Enter your T2 password – not the same as your e-mail password. If you don't have this password use the "Help" button to receive by e-mail.
4. Once logged in, under "Training Links" select "On-line Training"
5. Use "Add On-line Training" button to add HAZCOM training.

If you have additional questions please contact your regional Safety Officer or call the Statewide Safety Office at (907) 269-6323.

Please complete this required training by December 1, 2013. Thank you.

Mr. Daniel R. Monteleone, RSP, IFSACFO-IV
Statewide Safety, Security & Emergency Management Coordinator

Alaska Department of Transportation & Public Facilities
Transportation Management Section
Office of the Commissioner
5800 E. Tudor Rd. Anchorage, AK. 99507
(907) 269-6323 OFFICE
(907) 269-6231 FAX

Sent: Tuesday, October 15, 2013 1:20 PM
To: DOT All Staff
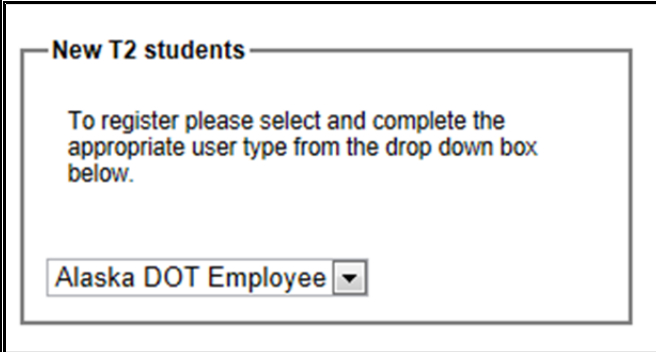**Subject:** HAZCOM on-line training

Some users are experiencing issues when printing the HAZCOM certificates of completion. We are working to remedy the issue – sorry for the inconvenience.   Please note, we are monitoring the completion data for compliance so there is no requirement to print or submit a certificate. The transcript printing function is operational if you want a paper record.

Other FAQs

- I've taken the HAZCOM classroom training, do I need to take the on-line version?   NO *
- I'm having problems with log-in, what should I do first?   PLEASE USE THE "HELP" BUTTON TO RETRIEVE YOUR PASSWORD OR LOG-IN ID.   If you continue to have problems, please contact T2: simon.howell@alaska.gov or david.waldo@alaska.gov

Note: from A. Wilson/AMHS: Be sure to select your sub agency when creating your profile; i.e. 1st select Alaska DOT Employee (Fig 1) then SFO – AMHS Vessel Employee, SFO-AMHS Terminals as appropriate (FIG 2)
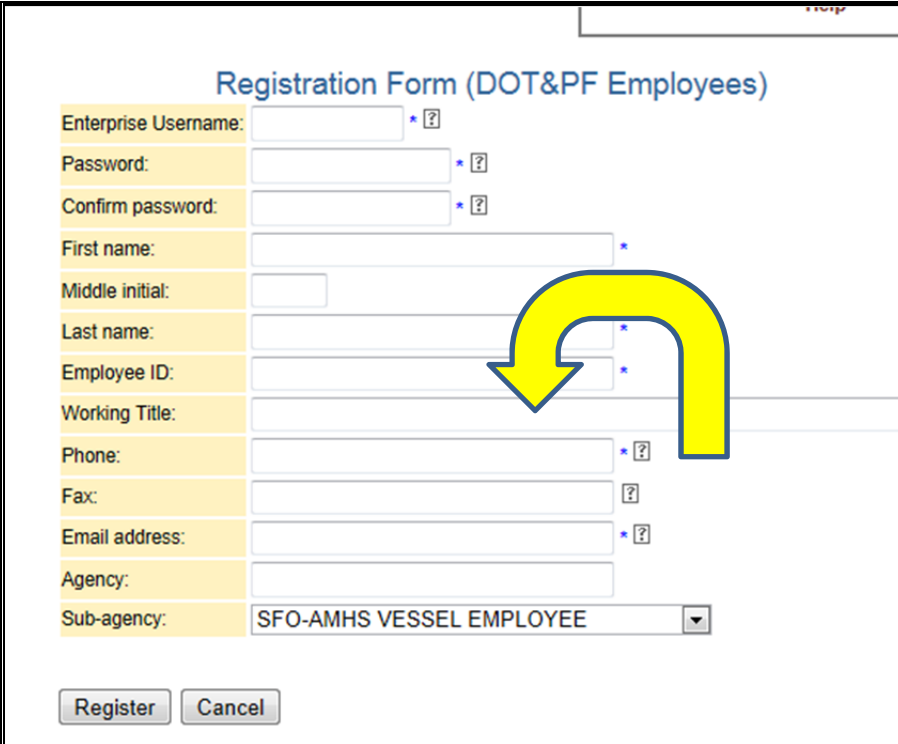
Fig 1

Fig 2

* All AMHS crew complete HAZCOM training, e.g. HCT training at New Hire Orientations or onboard the vessels, in the "Personal Safety & Social Responsibility" portion of an USCG Basic (Safety) Training class, and the Seagull HAZMAT online courses.